Application for Graduation

Student Name _____

Major(s): _____ **Minor(s):** _____

I plan to complete all requirements for the Bachelor of Arts degree by:

☐ **May 2020 (all requirements complete by the end of spring 2020)**

☐ **August 2020 (final requirements to be completed during summer 2020)**

I plan to participate in the Commencement ceremony in May 2020 ☐ **I will not be participating** ☐

Policy for Commencement participation: B.A. students who have not completed all degree requirements by the Commencement date may participate in the ceremony only if they have <u>no more than 3 courses</u> (9 credits) outstanding toward the degree. All outstanding courses must be scheduled for completion by 31 August of that year. Diplomas for students who finish final requirements any time after the May Commencement will be awarded at the next conferral date (which is the student's official graduation date). Diplomas will be issued once all grades have been verified in the week following the ceremony.

Graduation fee per participant (to be invoiced by Bursar at the time of application):

CHF 130 (for students invoiced in CHF)   USD 130 (for students invoiced in USD)

All applications are due no later than <u>15 October</u> of the preceding year for May and August graduation (and in early March for December graduation). A late fee of CHF 75 or USD 75 will be assessed for Graduation Applications received after the posted deadline.

PRINT your name exactly as you would like it to appear on your diploma (include any punctuation, spaces, and special characters):

_____

PRINT your home town and country as you would like it to appear in the Commencement program:

_____

Diplomas will be mailed out after the Commencement ceremony (when all final grades are posted). Please list the address to which it should be mailed:

_____

_____

_____

Students who will be participating in the Commencement ceremony should include the following information which is required for ordering regalia (cap & gown):

Height _____   **Weight** _____

Advisor's Signature _____ **Date** _____

Student's Signature _____ **Date** _____