Franklin University Switzerland
HOUSING AGREEMENT
Academic Year 2014-2015

Each resident is responsible for knowing and upholding the policies of Franklin University Switzerland (FUS) Residences which are listed below. Please read this agreement thoroughly. Your signature at the bottom confirms that you have read and understand this document in its entirety.

1. Your agreement is for the following dates (Check only 1 Line):
   a. First Year Student (Fall 2014, Spring 2015)
   b. Fall Only Student (Fall 2014) 19 August 2014 - 14 December 2014
   d. Returning Student

2. The agreement to live in a FUS Residence is for both Fall 2014 and Spring 2015 semesters. The ONLY exception being for single semester abroad students.

3. FUS requires all full time students not residing with their parents or legal guardian to live in a University Residence. Students may live off campus only if they apply by 31 May 2014 (students who are on Leave of Absence for Fall 2014 must apply for off-campus by 1 November 2014 for the Spring 2015 Semester) and meet the following requirements.
   a. Have over a 2.8 cumulative GPA
   b. Have written permission from a parent or legal guardian.
   c. Have a letter explaining the reasons for moving off-campus.
   d. Have at least 60 credit hours or be over 20 years of age.
   e. Sign the Franklin University Off-Campus Living Agreement.
   f. Be in good standing and have no Class 2 or Class 3 conduct violations in their file for at least one academic year prior to the application.
   g. Receive permission from Franklin University Switzerland.

4. All University Housing is to be occupied only by the student(s) to whom the specific room/apartment has been assigned. The University reserves the right to make any changes in room/apartment assignments, to use unoccupied spaces in a room/apartment, or to relocate students should the need arise. Any student occupying a double room as a single will be billed the single rate.

5. Prior to a student occupying a room/apartment, the condition of the room/apartment is assessed with special attention given to existing damage. Students are held responsible for the condition of the room/apartment, doors and furnishings. Doors may not be removed from the hinges.

6. Students will be assigned a room/apartment key and must sign for this key. This key becomes the sole responsibility of the student who has signed. If the key is lost, or not returned, the student agrees to pay to replace the lock.

7. Attendance at monthly Residence Hall Meetings is mandatory. Failure to attend these meetings is a violation of the housing contract and will result in disciplinary sanctions by the University.

8. Students must dispose of trash properly. Additionally, students who are occupying rooms/apartments with balconies are required to keep the balconies clean and orderly. Cans, bottles, boxes, and trash must not be left on the balconies or in common areas. Failure to abide by these rules will result in fines and the possibility of disciplinary sanctions.

9. The student agrees that authorized individuals shall be permitted access to the room/apartment in compliance with the apartment entry policy described in the Student Handbook. This includes maintenance, housekeeping, staff, emergencies, or reasonable belief that a violation of University policy and/or Code of Conduct (as stated in the Academic Catalog/Student Life Handbook) has taken place.
   a. In the case an apartment is found to be in an unsatisfactory or unsafe condition, the University reserves the right to have the apartment cleaned and/or repaired by a professional at the student’s expense.

   I agree to abide by all terms and conditions as stated above, along with all published policies, procedures, and rules of conduct as outlined in the FUS Student Handbook and Academic Catalog. Violations of the terms of this agreement, or policies outlined in the Student Handbook or Academic Catalog will be handled through the University Judicial process. Please note that the University reserves the right to treat such violations as breaches of this agreement. Any student who has signed for their key and must leave the University or is dismissed from a Franklin University residence of from Franklin University for academic or disciplinary reasons during the semester is NOT entitled to a refund.

   Your signature indicates that you have read and understand this entire agreement, understood the terms, and agree to uphold its terms and conditions. By signing this contract you also agree to pay the entire amount of the rent specified by the University for the 2014-2015 Academic year and you agree to use this address as your legal residence for the 2014-2015 Academic Year.

   Residence __________________________ Room __________________________

   Name and Signature OSL __________________________ Date / /
   Student Name (please print) __________________________ Date / /

   Student Signature __________________________ Date / /